

Registration Process

In order to start the registration process, the applicant must submit the following documents along with the complete application form:

Type of Documents	FZ Establishment	FZ Company	Foreign Branch
Application for Registration Form	√	√	√
Brief Project Description	√	√	√
Colour copy of Passport (Direct Shareholder(s) / Manager / Directors) (if applicable)	√	√	√
Visa copy / entry stamp (Direct Shareholder(s) / Manager / Directors) (if applicable)	√	√	√
Company Resolution	√	√	
Memorandum of Association and Articles of Association	√	√	
Bank Letter (Confirming deposit of capital requirement)	√	√	
Registration Certificate			√
Power of Attorney Appointing a Representative / Manager			√
Mother Company's Board Decision to Set Up a Branch			√
Good Standing Letter			√
Mother Company's Legal Documents			√
Sanctions Questionnaire	√	√	√
Ultimate Beneficial Owner Declaration	√	√	√
Any other documents requested by the Registrar	√	√	√

*Company registration is applicable for new establishments not branches.

Company Registration

A company or individual wishing to operate a business at RMC can be registered at the zone in one of the following three legal forms:

Free Zone Establishment	A new business entity with a sole business owner
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Free Zone Company	A new business entity which is owned by 2 - 5 partners
Foreign Branch	A foreign affiliate that is legally a part of a company incorporated in a jurisdiction outside of RAK Maritime City Free Zone. The Parent Company should have existed for more than one year.

Additional Notes

1. For a General Manager with a UAE residence visa, a No Objection Letter from his/her sponsor is required to set up a business at the RMC.
2. If the client applies for an Industrial License, additional information will be required (including but not limited to the below).

➤ Business Plan	➤ Feasibility Study	➤ Environmental Impact Assessment Study
➤ Plant Layout	➤ Equipment List	➤ Detailed Process Description
➤ Material Storage and Handling	➤ Effluent Treatment and Waste Management	➤ Power and Water Requirements